

Safety, Standards and Quality Control Branch

Standard Operating Procedure

Traffic Count (Manual):

- Identify locations that have no traffic counts or no current traffic counts
- Compile all count location requests received from DDOT staff
- Prioritize list
- Direct Traffic Count Contractor to perform the counts as per national standards, using widely accepted procedures
- Randomly check to ensure data is being collected at assigned locations
- Receive traffic data from Traffic Count Consultant
- Review data, note special issues, conditions, situations
- Approve accuracy and enter into database and also forward to DDOT Transportation Center at Howard University for centralized repository

Traffic Count (Electronic)

- Identify locations that have no traffic counts or no current traffic counts
- Compile all count location requests received from DDOT staff
- Prioritize list
- Direct Traffic Count Contractor to perform the counts as per national standards, using widely accepted procedures and equipment.
- Randomly check to ensure data is collected at assigned locations and that tubes are still in place
- Receive data from Traffic Count Consultant
- Review data, note special issues, conditions, situations
- Approve accuracy and enter into database and also forward to DDOT Transportation Center at Howard University for centralized repository