

# POSTINGS IN PUBLIC SPACE

***I want to:*** Post signs or posters on public street light poles.

***Do I need a permit?*** No, you do not need a permit but copies of all signs or posters must be filed with the Public Space Office and may not relate to the sale of goods or services.

***Where do I go to file my sign or poster?*** 1100 4<sup>th</sup> Street, SW – 2<sup>nd</sup> Floor, (202) 442-4670

***How much will this cost?*** No fee - filing signs or posters with the Public Space Office is free.

***How long does it take?*** Please allow approximately 2 hours.

***What do I need to bring with me to file my sign or poster?***

- A completed [Application for Postings in Public Space](#)
- 2 copies of all versions of materials to be posted in public space.

***What will happen when I submit these materials to the Public Space Permitting Office?***

- Staff from the office will review the materials and ensure they are in conformity with 24 DCMR – Section 108.
- Only signs or posters **NOT** related to the sale of goods or services may be affixed to public street light poles
- Authorized postings may only be attached to public street light poles, not to traffic signal poles, regulatory signage, transit stop poles, bus shelters, trash receptacles, or other fixtures in public space.
- Under no circumstances shall any sign or poster be attached to a tree in public space.
- Adhesives and certain adhesive backed tapes that prevent the complete removal from or cause damage to the public street light poles shall not be used to attach the signs or posters. String, plastic ties, or non-adhesive backed tapes are preferred.
- No more than 3 versions or copies of each sign or poster may be affixed on 1 side of a street within a distance of 1 block.
- Signs or posters shall only be posted for 60 days and shall display the date of when it is posted.
- Public meeting notices for Advisory Neighborhood Commissions, as required by law, do not require filing with the Public Space Office.
- Political campaign posters do not required filing with the Public Space Office, but such posters shall be removed no later than 30 days following the general election.
- Signs and posters for political campaigns and signs designed to aid in neighborhood crime protection are exempt from the 60-day posting limit.
- The application form and sample postings will be date stamped and kept on file in the Public Space Office for 1 year.
- A stamped copy of the application form will be provided as proof of filing.

***What if I need additional information?***

- Please call the Public Space Permitting Office at (202) 442-4670.