

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF TRANSPORTATION**



ADMINISTRATIVE ISSUANCE SYSTEM

DEPARTMENTAL ORDER NO. ___-2010 DATE: 10/___/2010

SUBJECT: APPROVAL OF ENVIRONMENTAL DOCUMENTS

I. PURPOSE:

The purpose of this issuance is to establish the review and approval process for environmental documents for DDOT projects.

II. AUTHORITY:

D.C. Official Code §§ 50-921.02, 50-921.03(3)(E) (2010).

III. POLICY:

The District Department of Transportation (DDOT) is required to establish policy, procedures, and processes for implementing the National Environmental Policy Act of 1969 (NEPA) (42 U.S.C. § 4321 et seq.), the Council on Environmental Quality (CEQ) regulations for implementing NEPA (40 C.F.R. § 1500.1 et seq.), the Federal Highway Administration regulations for Environmental Impacts and Related Procedures (23 C.F.R. § 771.101 et seq.), and the District of Columbia Environmental Policy Act of 1989 (DCEPA) and related laws, regulations and procedures.

As set forth in the DDOT Environmental Policy and Process Manual all environmental documents for DDOT projects must be approved by DDOT Project Development and Environment Division in PPSA before submission to DDOT Director or to Federal Highway Administration (FHWA) for final approval.

IV. PROCEDURE:

All environmental documents for DDOT projects must be approved by the DDOT Project Development and Environment Division in PPSA (DDOT Environmental Division) before submission to the DDOT Director or the Federal Highway Administration (FHWA).

Each Project Manager shall submit the attached DDOT Environmental Document Review Form to the DDOT Environment Division along with a copy of the applicable environmental document. Such environmental documents shall include, but not be limited to, Environmental Impact Statements (EIS), Environmental Assessments (EA), Record of Decision, Categorical Exclusions (Cat Ex), Re-evaluations, Finding of No Significant Impacts, Section 106 assessments and Section 4f evaluations. After the review and approval of the environmental document by the DDOT Environment Division, it may be submitted to the DDOT Director or FHWA for approval.

For further information about this procedure, please contact Faisal Hameed (Division Chief, DDOT Environment Division) at 202-671-2326 or faisal.hameed@dc.gov.

V. APPLICABILITY:

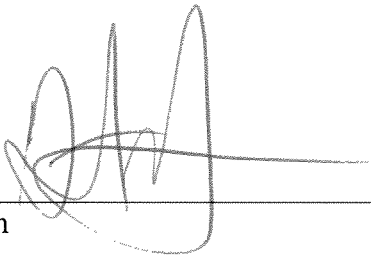
This Departmental Order shall apply to all DDOT employees.

VI. ATTACHMENT:


DDOT Environmental Document Review Form

VII. EFFECTIVE DATE:

This process shall take effect immediately upon the execution of this Order.



Gabe Klein
Director



Date

District Department of Transportation
Environmental Document Review Form (Form IV)

1. Project Name:

2. DDOT Document	Yes	No	External Agency Document	Yes	No
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3. Project Location:

4. Project/Document Description:

5. Document Type (please place "X" where applies):

Environmental Assessment	Environmental Impact Statement	Categorical Exclusion
Section 106 Assessment Report	Section 106 MOA/PA	Section 4f
ESA Sec 7 BA	Air Quality Assessment	Sec 404 Permit
Sec 402 Permit	Administrative Record	IJR
EISF	Re-evaluation	Other

6. Comments (use addition pages if needed):

7. Prepared by:

Name	Phone	Date
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**Please do not write below
TO BE COMPLETED BY DDOT ENVIRONMENTAL OFFICE**

6. Environmental Document Checklist Attached:	Yes	No
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Approved	Approved with Comments	Not Approved
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7. Comments:

Recommended by:	Phone	Date
Name:		
_____ DDOT Environment Staff		
Approved by:	Phone	Date
Name:		
_____ DDOT Environment Chief		